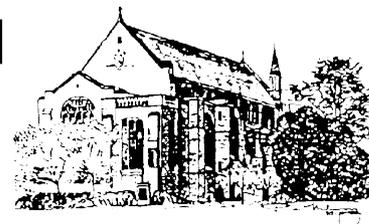


The Parish Church of St John the Baptist Greenhill

(The Parochial Church Council of the Ecclesiastical Parish of St John, Greenhill, Harrow - A Registered Charity)

Sheepcote Road, HARROW, Middlesex, HA1 2JE
(Main Entrance in Station Road, Opposite Debenhams)
Office Telephone (Answering Machine):- (020) 8863 3690
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Annual Meetings, Sunday, 25th October 2020 at 9.30am or at the conclusion of the 9.00am Service, whichever is the later, in the Parish Church of St John the Baptist Greenhill, Sheepcote Road, Harrow, Middlesex, HA1 2JE

AGENDAS

[A] Annual Meeting of Parishioners

The following may vote. 1. Those on the Church Electoral Roll

2. Those recorded on the Local Government Electors Register as living in the Parish

- 01.00 Apologies for Absence.
- 02.00 Approval of the Minutes of the last meeting - 28th April 2019 - Herewith.
- 03.00 Choosing of Churchwardens.

[B] Annual Parochial Church Meeting

Those who are on the Church Electoral Roll may vote

The Parish Clergy may also vote except on items 08.00 and 09.00

- 04.00 Approval of the Minutes of the last meeting - 28th April 2019 - Herewith.
- 05.00 Report on the changes in the Church Electoral Roll since the last meeting.
- 06.00 To receive the Annual Report of the proceedings of the Parochial Church Council and the activities of the Parish generally.
- 07.00 To receive the Annual Financial Statements of the Parochial Church Council.
- 08.00 Election of 2 Representatives of the Laity of the Parish to the Harrow Deanery Synod for 3 years.
- 09.00 Election of 7 representatives of the Laity of the Parish to the Parochial Church Council - 4 for 3 years, 1 for 2 years and 2 for 1 year (periods of service to be decided by lot).*
- 10.00 Appointment of the Independent Examiner for the Accounts.
- 11.00 Annual Report on the Fabric, Goods and Ornaments of the Church - Herewith.
- 12.00 Annual Report on the Harrow Deanery Synod - Herewith.
- 13.00 Development of St John's Church and the Victoria Hall - Progress.
- 14.00 Chairman's Remarks.
- 15.00 Any Other Business (Advance notice appreciated, but not essential).
- 16.00 Close.

* Subject to any resignations received by the Secretary of the Parochial Church Council before or at the Annual Parochial Church Meeting, when such vacancies will also need to be filled.

Please note Sidesmen and Assistant Churchwardens are now appointed by the Parochial Church Council.

**Minutes of the Annual Meeting of Parishioners
of the Parish of Greenhill for the Election of Churchwardens, held in the
Parish Church Sheepcote Road Harrow, Middlesex, HA1 2JE
at 11.00am on Sunday, 28th April 2019**

Present: The meeting commenced at about 11.00am with prayers with the Revd Barry Hingston, Vicar in the chair. There were 34 members present. No apologies for absence had been received. The Chairman thanked those present for staying behind to attend the meetings.

The Minutes of the previous meeting held on the 29th April 2018, having been circulated, were taken as read and were approved unanimously.

Choosing of Churchwardens: He expressed his thanks to Mr Peter Polkinghorne and Mrs Catherine Still for their services as

Churchwardens and to their families for supporting them. In accordance with the Churchwardens Measure 2001 nominations in writing had been received from Mr Peter Polkinghorne and Mrs Catherine Still by the Vicar before the meeting. As no further nominations had been so received, the Chairman declared them elected as Churchwardens for 2019/2020 and gave his consent to the choice. This was carried with acclamation.

The meeting then resolved itself into the Annual Parochial Church Meeting at about 11.05am.

Peter Hawkins, Clerk to the Meeting.

**Minutes of the Annual Parochial Church Meeting of the
Parish of Greenhill held in the Parish Church, Sheepcote
Road, Harrow, Middlesex, HA1 2JE on Sunday, 28th April 2019**

Present: The meeting commenced at about 11.05am, with the Revd Barry Hingston, Vicar in the chair. There were 34 members present. No apologies for absence had been received.

The Minutes of the previous meeting held on the 29th April 2018, having been circulated, were taken as read and were approved unanimously.

Church Electoral Roll: Every six years the Church Electoral Roll is renewed and not revised and 2019 was one such year. This usually results in a reduction in the numbers on the roll and 2019 was no exception. Mrs Doris Duesbury, Electoral Roll Officer, therefore reported as follows. The total number on the new roll was 106 (156 on the old) of which 40 were resident in the parish (52 on the old) and 66 were resident outside the parish (104 on the old). The Chairman expressed his thanks to Mrs Doris Duesbury for her work, which was received with acclamation.

The Annual Report of Parochial Church Council (PCC) Proceedings and Parish Activities Generally: (This report is received by the meeting and not approved by it. This is done by the PCC, which is the charity and the same applies to the accounts, which follow). This report was presented to the meeting by the chairman and as there were no questions was received nem con. The Chairman thanked the

contributors to the report and the PCC Secretary for bringing it together.

The Financial Statements of the Parochial Church Council (PCC): Regarding the accounts Mr Simon Patrick, Treasurer mentioned the deficit caused by the refurbishment of 20 Manor Court, one of the properties let out by the PCC. This cost was £23,700 without which we would have had a surplus on the general fund of some £9,000. Rental income is taken into the general fund and as refurbishment at this level is rare no specific provision is made. 20 Manor Court is now re-let. He noted that we have reserves of over £100,000. Thanks were expressed to Simon for his work. As there were no questions, the accounts were received nem con.

Election of Representatives of the Laity of the Parish to the Parochial Church Council (PCC): There were four places available due by rotation (for three years) plus two vacancies (for two years) and two vacancies (for one year). There were two nominations from Mrs Maggie Dawson and Mr Simon Patrick. Mr Derek Biddle, who was away, had indicated his willingness to serve, but no nomination form was held. He was therefore nominated from the floor. As there was sufficient evidence available to the meeting to indicate his willingness to serve, his nomination was accepted. As there were no further

nominations from the floor the Chairman declared Mr Derek Biddle, Mrs Maggie Dawson and Mr Simon Patrick elected for three years leaving one three year and the short term vacancies unfilled. The Chairman expressed his thanks to the PCC for their work over the past year.

Appointment of Sidesmen: Mr Peter Hawkins thanked the Sidesmen for the work they had done during the last year. As there were no further nominations at the meeting, he then read the names of the 16 persons, who had been nominated for re-appointment as sidesmen for 2019 to 2020:- Mrs Norma Acker, Mrs Clara Alaja-Browne, Mr Malcolm Avery, Mr Derek Biddle, Mr Graham Cunnew, Mrs Doris Duesbury, Mrs Hannah Hatcher, Mr Peter Hawkins, Mrs Mercy Iroegbu, Mr Brian Lanning, Mr Gilbert Lopez, Ms Elaine Luk, Mr Gary Morris, Mrs Jill Polkinghorne, Mrs Esther Roberts and Mrs Tracey Teh. These 16 persons were proposed by the Chairman and agreed nem con.

Appointment of Assistant Churchwardens: Mr Peter Hawkins thanked the Assistant Churchwardens for their support to Mr Peter Polkinghorne and Mrs Catherine Still over the past year. Mr Peter Hawkins then proposed that the following five people be re-appointed, namely:- Mr Derek Biddle, Mr Graham Cunnew, Mr Peter Hawkins, Mr Brian Lanning and Mrs Tracey Teh. These five persons were proposed by the Chairman and agreed nem con.

Appointment of Independent Examiner: Mr John Cuthbert was thanked for his work in examining the accounts to the 31st December 2018. As he had indicated his willingness to continue, the meeting re-appointed him for a further year, unanimously.

Report on the Fabric, Goods and Ornaments of the Church: This report by the Churchwardens, was circulated after approval by the Parochial Church Council. Mr Peter Polkinghorne thanked Linda Clark for her help in the Church Garden and Malcolm Avery for assistance with plumbing and other little jobs. This was followed by acclamation. The report was received by the meeting nem con.

Deanery Synod Report: A written report on the proceedings of the Harrow Deanery Synod, circulated beforehand, was received by the meeting nem con.

Chairman's Remarks including the Proposed Development of St John's Church and the Victoria Hall: Updating the position on the development project with a quick look on the position so far the Chairman looked at the heating problem. The original plan was the heating for the development and the Church would be provided by a thermally efficient low water temperature boiler. However it has been found that this will not work in the Church which needs a high water temperature boiler. We are now looking to install an independent high temperature zonal system at a cost of about £100,000. This will be a complete renewal of the church heating system. As the original heating plan was in the development agreement the developer will contribute about half of this cost with the church finding the other half. The rest of the proposed development for the church, new kitchen, toilets, rooms at the back and an annex in the space to the west of the church was looked at with final completion of all works estimated by the autumn of 2020. Slides were shown and some questions were asked. There was also the issue of VAT on the annex. A decision is needed from HMRC. If they say VAT is payable some cost cutting will be needed as it would put us over budget.

Other Business: Peter Baxter-Ludlow enquired about the screen as last year and was advised the matter was still in hand. The Chairman expressed his thanks to all office and rota holders for their services during the year and Esther Roberts did the same for the Missionary Committee members.

The meeting then closed with prayers at about 12.20pm.

Appendix: Because of the need to complete this meeting before the Chinese Church came in there was in truth limited time for business to be taken. As a result an e-mail was received from Dominica Parry concerning the Gospel Choir as follows:-

"From: Dominica Parry. Sent: 28 April 2019 13:03. To: Barry Hingston; Ajay More; Doris Duesbury; Catherine Still; Simon Patrick; Dave Byrne; Peter Polkinghorne; Peter Hawkins. Subject: APCM follow-up.

Dear all, I prepared some additional remarks for this morning's meeting to add to what Doris had written in the Annual Report about the Gospel Choir. Unfortunately there wasn't much opportunity to contribute at the meeting, so I'm sending this by e-mail instead:

The Gospel Choir had another active year in 2018. As well as singing at the regular monthly services

we also sang at the Memorial service in May and the Patronal Festival service in June.

We were invited by Wealdstone Methodist church to sing at their international evening in June, raising funds for Christian Aid and homeless charities. The concert went well and we were rewarded with a delicious supper afterwards.

In the second half of the year I took a 'sabbatical' break. I'm very grateful to Simon and to David

Degen for playing the piano for the Gospel Choir during this time. I'd also like to thank Doris and Cath for doing even more than usual to keep the Gospel Choir running while I was away. Finally, thank you to everyone who took part in the Gospel Choir or supported us during the year.

Kind regards, Dominica."

Peter Hawkins, Clerk to the Meeting.

Annual Report 2019 on the Fabric, Goods and Ornaments of the Church, otherwise known as: The Annual Fabric Report

Preliminary.

A new Quinquennial Inspection took place in 2019 and a review of the work required is underway. The bulk of the urgent items have been addressed.

Outside.

The land around the Church is well kept and the garden has been maintained to a high standard by volunteers. See a separate report on their work in the Annual Report and Accounts.

Another one of the surrounding benches by the war memorial was destroyed by vandals. The heating system now only covers the Church as the Victoria Hall will be separately heated. The roof, gutters and drainpipes have been regularly cleaned and inspected.

We have carried out our own pest control following a surge in rat activity. The problem was overcome, and we will have the solution should we have a further problem. Many thanks to Derek Biddle for his work on this.

The ramp at the north door has been the scene of two accidents in 2018. In order to prevent recurrence, the installation of a handrail is being scheduled as part of the redevelopment works.

Inside.

The projector screen has been partially completed, but the final bracket awaits installation.

Work on a small kitchen in the servers' vestry is awaiting the new power supply to be completed.

The organ has had no work apart from the usual maintenance.

A lot of planning work has been undertaken both by the church and its professional advisers on the interim facilities for the Victoria Hall (consisting

of an annexe and new rooms at west end of the nave).

In preparation for the heating work, the asbestos in the boiler house was removed, which is the last major site of asbestos in the church.

However, the most significant item of work was the installation in the autumn of the new heating system, comprising of 2 new boilers, new pipe-work and radiators. The radiators in the main body of the church are fan assisted. The controls allow for remote setting, multiple programmes and zones. All in all, the result has been a much warmer church.

A fire risk assessment has been carried out by Ian Rimmer and approved by the PCC. There are follow up actions to be carried out.

Finally, an electrical inspection was carried out. A Gas Safety certificate was also issued on completion of the heating changes.

Goods.

There were no goods gifted during 2019.

Conclusion.

Although there is still work required to keep our church in good repair, as is always the case with a building of its age, we hope that we can keep the building functional and in good order in the coming year.

We thank all who have contributed to the maintenance of the building and its grounds, making it a welcoming and pleasant place of worship.

*Cath Still and Peter Polkinghorne
(Churchwardens).*

March 2020

*On behalf of the Parochial Church Council, The
Revd Barry Hingston, Chairman. 25th July 2020*

Report on the Harrow Deanery Synod for 2019

2019 has been a year of action on the Strategic Plan for the Deanery which was agreed by the Deanery Synod in November 2018. Synod met for three sessions during the year and considered one of the three Key Areas of the Plan. Meetings have always been open to any members of the churches to attend and so the title of the meetings was changed to "Harrow Deanery Meeting" with Synod business considered towards the end of the evening. Each evening had a time of worship led by the host church, who also gave a profile of the parish and its mission and ministries before the Synod prayed for them. Hosts also kindly provided refreshments. At each meeting reports were tabled on the recent sessions by those elected to the Diocesan and General Synods.

The 19 March session was held at St John's Church Pinner with the Bishop of London Dame Sarah Mullaly. It started with a Eucharist. Bishop Sarah then outlined her vision for the Diocese and Synod members were able to ask her questions. Synod agreed to change the method of voting for members of the Standing Committee from July 2020 to the *Single Transferrable Vote* method instead of a *Simple Majority*. David Poole was elected as the Deanery's representative on the London Board for Schools Management Committee, Susan Cooper was elected to the vacancy for a lay member of the Deanery Standing Committee, and Kim Parry was re-elected as the Deanery's representative on the Bereavement Care Management Committee

The 25 June session was held at St Edmund's Church Northwood Hills. This meeting focussed on the Key Area of PRAYER and, following an introduction by Revd Alison Christian on Prayer

Styles, members were able to attend two of six prayer stations. Members were asked to complete a feedback card with their input on the Diocese's "*Discerning our Vision for 2030*" initiative, and these inputs were summarised and sent to the Diocese. One submission for a grant from the Deanery Mission Fund had been received and Synod agreed to grant £1,000 to St Andrew's Roxbourne for youth equipment. In June by-elections were held for the vacancies on the Willesden Area Council and the outcomes were reported to this meeting. Revd Kate Tuckett, Vicar of St Alban's North Harrow, and Dr Toby Partridge, Licensed Lay Minister at Holy Trinity Northwood, were elected to these vacancies.

The 12 November session was held at Emmanuel Church Northwood. The main subject was the Key Area of DISCIPLESHIP in the Deanery Plan. Teachers and pupils from Holy Trinity Church of England School Northwood gave an exciting talk and answered questions on their introduction of "Godly Play" and a dedicated Godly Play room at the school. Ian Dowsett presented information on Discipleship, what it is and why we need to do it. There was then an opportunity to experience a "taster" of one of five Discipleship courses that churches had run recently: The Bible Course, Growing Leaders, Life on the Frontline, Pilgrim Course and Prayer Course. The Deanery Accounts for 2018 were approved subject to examination. Derek Taylor-Mew was appointed Independent Examiner for the 2018 and 2019 accounts and Edward Stowell was elected as a Governor of Holy Trinity School Northwood.

Robert May

Honorary Secretary, Harrow Deanery Synod.